

## **Presentation Guidelines**

1. Each oral presentation will be worth a total of 100 points.
2. Each member of the group will lose 20 points if you are not prepared to give your presentation on the date it is to be given.
3. The order in which the presentations will be given (for each round of presentations) will be randomly selected.
4. Presentations are to be a minimum of 10 minutes in duration and a maximum of 12 minutes in duration. You will lose 5 points for going under/over these times. I will cut you off if you go over 12 minutes.
5. All students are expected to be present for all presentations. The penalty for missing a class presentation will be 10 points.
6. Please be courteous to the presenters and do not arrive late for class on presentation days. This tends to distract and disrupt the speakers. If this becomes a problem with too many late arrivals, I'll deduct points from your presentation score.
7. Each member of your group must present some portion of your presentation.
8. Presentations must be submitted via WebCourses by 11:55pm the night BEFORE each presentation round is scheduled to begin. For example, round 1 is set to begin on January 30<sup>th</sup>, so the presentation slides are due by 11:55 pm on January 29<sup>th</sup>.
9. If a group member is not present for their group's presentation, that group member will receive 0 points for their presentation score.